



SUMMER HELP NEEDED AT LOCAL MOVING COMPANY

SCHOLARSHIP OPPORTUNITIES AVAILABLE

Coleman Worldwide Moving, an agent for Allied Van Lines, is seeking seasonal Movers to assist with the volume of the summer moving season.

Job Summary:

The Mover will provide customer service by assisting in the packing and loading of household goods in a safe, timely and efficient manner.

Essential Functions:

- Pack household belongings for customers using appropriate materials
- List household belongings on inventory sheets as or after items are packed and wrapped
- Capture necessary information on bills of lading
- Mark boxes with appropriate inventory tags or labeling to ensure proper documentation
- Answer any questions the customer may have regarding packing of their belongings
- Pre-trip and safety inspections alongside drivers of all aspects of equipment including truck interior, straps and tensioners, walk-boards, etc.
- Assist as needed in loading trucks and/or containers for forward movement via local, intrastate, and interstate commerce
- Lift and carry household goods between residence and vehicle
- Perform work at warehouse as needed
- Other duties as assigned

Knowledge, Skills and Abilities:

- Knowledge of proper packing procedures
- Good communications skills
- Must be willing to travel (local, intrastate and interstate)

Required Education and Experience:

- Required: On-site safety training course
- Preferred: High school diploma or GED
- Preferred: Previous packing experience
- Preferred: Ability to operate a forklift

Working Conditions:

- Indoors and outdoors
- Lifting of objects up to 50 pounds alone or above with assistance
- Frequent squatting and bending
- Frequent use of stairs



Coleman Worldwide Moving proudly supports post-secondary education in our communities and will offer the following scholarship program to qualifying summer interns to assist them with tuition in the coming year.

- \$500 scholarship* towards your post-secondary education for the first** full summer internship
- \$750 scholarship* towards your post-secondary education for the second** full summer internship
- \$1,000 scholarship* towards your post-secondary education for the third** or more full summer internship

Requirements:

1. Must be a summer, seasonal associate employed as a helper, packer, driver, warehouseman, or other Service Center operational, non-management position.
2. Completion and submission by the deadline of the Summer Intern Scholarship Application.
3. Must provide proof of enrollment in a post-secondary (education after high school) institution beginning after the completion of your summer internship, but prior to 12/31 of the year of your summer internship.
4. Must work full-time or be available to work full-time and respond to all work requests between May 1 and August 31 (accommodations will be made for ending and beginning dates of school later in May or earlier in August with proof of such dates provided, but accommodations will not be made for summer school).
5. Supervisor acknowledgment of good work performance and attendance. Disciplinary actions may disqualify applicants.

Questions regarding the Summer Intern Scholarship Program may be directed to Coleman Worldwide Moving Human Resources department at 334-983-6500.

***All scholarships are taxable income to the recipients**

**Coleman Worldwide Moving (and affiliated companies) (collectively "CWM") is an equal opportunity and affirmative action employer. Policy prohibits discrimination or harassment on the basis of race, color, religion, national origin, ancestry, sex, age, marital status, familial status, pregnancy, genetic information, sexual orientation, disability, veteran status or other protected status. CWM will continue to support and promote equal employment opportunity, human dignity, and cultural diversity. This policy applies to all personnel matters such as compensation, benefits, transfers, Company sponsored training, education, and social and recreational programs. This commitment is made by CWM in accordance with federal, state, and/or local laws and regulations*